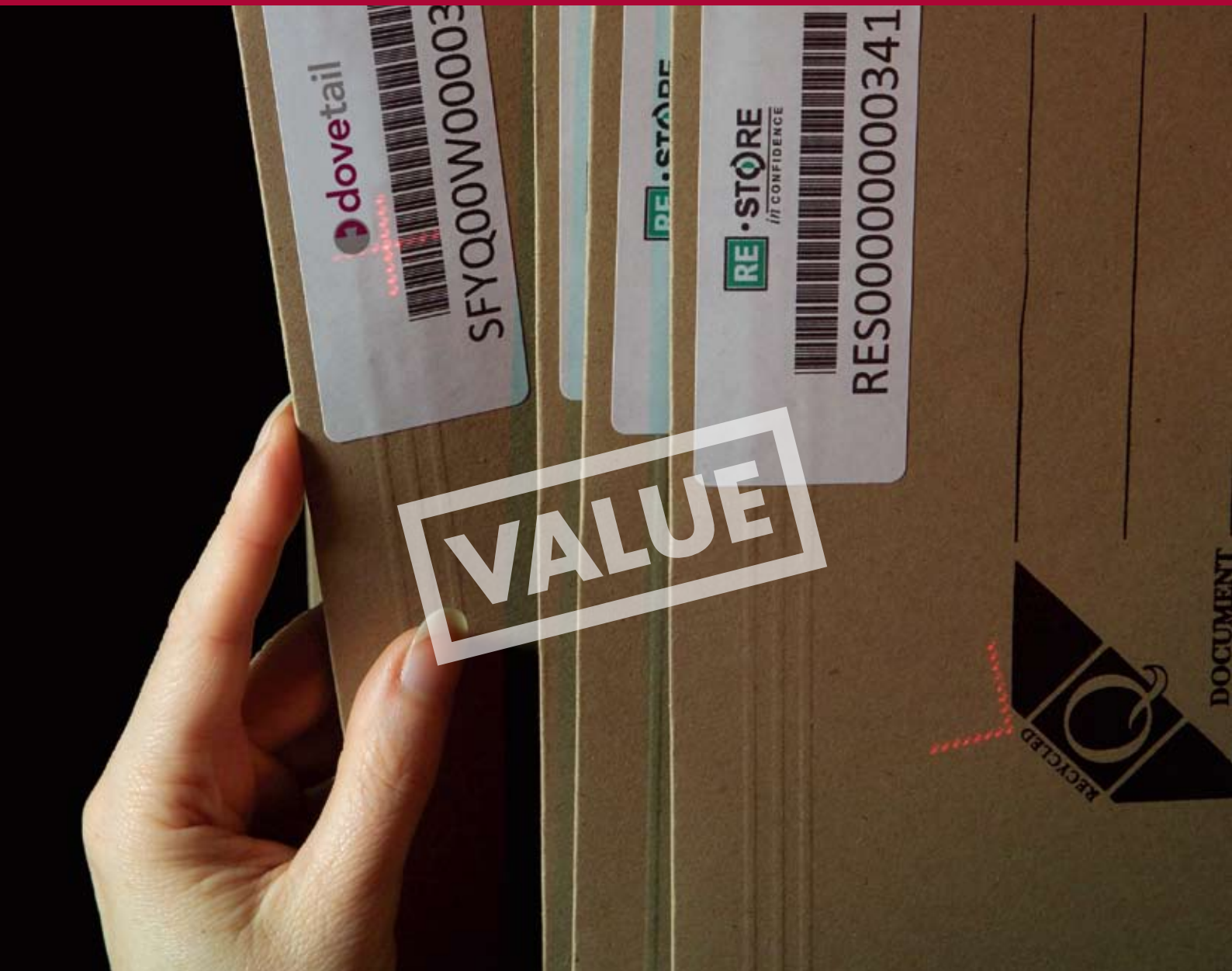


**MANAGE
& PROTECT**



FILE TRACKING AND ASSET MANAGEMENT

If you've got the people and the assets, we've got tomorrow's tools today – everything you need to build an efficient and fully compliant management system – both on- and off-site.

We'd like to ask you a personal question: are you in control? Do you know where everything is and can you access it, well, right now? Today's speed of corporate life and service expectations make it crucial

always to hit the ground running. Restore uses the best in breed, O'Neil's, to manage all your off-site assets and introduces our proprietary on-site tool – Dovetail...

CONFIDENCE	
STORE	
MANAGE & PROTECT	
RELEASE	





TRUST • CONFIDENCE • SECURITY



FILE TRACKING AND ASSET MANAGEMENT



Any time, any place, anywhere – that's the beauty of electronic file tracking. Locate your asset, call it up and it can appear on your desk within just hours. Knowing exactly where a document is saves your valuable time and your patience, again and again.

OFF-SITE...

Restore will always use O'Neil's software. Its benefits such as wide-ranging compatibility, random access filing, departmental billing and wireless communications for mobile, internet or point-to-point tracking are well known. You can manage, track and barcode any of your assets at our data centres by phone, fax, email or, if you prefer, by managing ordering and delivery yourself through our online management service.

Dovetail works perfectly with your O'Neil's applications so you can integrate your on- and off-site systems – easily, smoothly, seamlessly.

AND 'THROUGH THE DOOR'...

Dovetail has been designed by Restore to be a standalone application that can be fully customised to the requirements of your organisation. That's right – you don't have to store in our off-site data centres to be able to use this software!

What does Dovetail deliver? It tracks your files and other assets from desk to desk, from building to building. It's right at the heart of your business so that you regain control of your internal data flow. Here's how:

- Improves staff efficiency, particularly messenger staff, by up to 25%.
- Reduces archive size by up to 20% through superior auditing and control.
- Saves space – a better organised system leaves less room for files lying on desks, and so on.
- Provides a single hub for management, thus streamlining procedures and leaving less room for error.
- Closes the gap for risk by confirming the audit trail to destruction.
- Dovetails with your current system software and can be made internet/intranet ready for self-service access.
- Interfaces smoothly and easily with O'Neil's to join up all your organisation's data and make it accessible at the touch of a button.

RFID tags now an affordable option for those important assets.