

Restore
Digital

Restore

**Smart processes.
Smart people.
Smart data.**

www.restore.co.uk/digital



Restore Digital is a leading voice
in document management
and business transformation
support. With data at our heart,
we are experts in your business.
Enabling you to be agile,
innovative and efficient.



Introduction

Restore Digital not only turns paper into digital records, but with an agile, needs based consultancy division, we transform workflows to create paper-lite, efficient back-office systems.

All our work is underpinned with a focus on security, compliance and auditability. We can support you and help you navigate your responsibilities as data holders.

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What we do

Restore are at the forefront of digital transformation. We provide innovative solutions in intelligent automation and information processing. As well as utilising our vast scanning capability to digitise paper archives.

Archive scanning, indexing and OCR

Secure scanning centres, equipped with the leading scanning technology. We are the go-to company for archive digitisation projects.

Data extraction

Our software engine can extract data as needed. And using RPA and AI can push data into other systems. Or match against certain fields with records already in existence.

Intelligent automation

Whether it be financial processes; HR processes; or insurance and legal claims. We can create automated workflows optimising your back office processes. We streamline efficiency, reduce costs and strengthen delivery.

Document management systems

Storing, viewing and using the digitised data is critical to success. We provide an audit trail, permission settings and retention dates all at a click of a button. This puts you in charge of your data. It allows you to use it effectively, while meeting any data protection obligations.

Inbound and outbound digital mailrooms

Off-site or onsite. Restore can transform your mailroom processes. Limiting not only the paper created, but the paper entering your organisation.



How we do it

1. Independence and innovation

Restore focus on two internal promises. This ensures we deliver and exceed our customers' expectations.

One

We have the leading minds. They develop and use cutting edge solutions, ensuring real innovation is always available.



Two

We're vendor independent. using only the best technology to deliver our services. Services most suited to each project.



2. Understanding each customer

We make time to understand the drivers to a specific project. And how this project fits into your wider business strategy. From here we can offer you the best solution to meet your needs. Sometimes this is discussing something completely different to the original idea. But we take guidance from you and working together to make sure we deliver what you need.

3. We build long term relationships

Our Account Management and Customer Services Teams will continue the conversation once a project commences. They ensure service levels continue, and we never become complacent. Meetings will always discuss innovation, as well as reporting on and analysing key MI. This ensures the project doesn't grow stagnant as it enters BAU.

4. We define, scope and support

Sometimes you know what you want to achieve but are unsure the best way to achieve this. Discovery sessions can define a proof of concept, even audit the present state, so we can all brainstorm the options available. Don't feel you can only start the conversation with us once you know what you want. Talk to us about what you want to achieve.

5. We offer free support

If you are going out to formal tender, don't feel you can't talk to us before you release official documents. We can offer help and guidance to support you in defining the project. And most importantly asking the right questions. So ultimately you receive accurate commercials with no hidden gotchas!

How we can help

Organisations face big challenges:



Archive documents



Unstructured data



A drive to digitise and compete with agile, smaller start-ups.

Restore Digital support organisations on this journey. We are the leading UK provider of digital document management. Restore provides a comprehensive suite of:



Scanning



Document management



Extraction



Digital mailroom services



Automation

Whether outsourced or onsite, we support you on your digital transformation journey. We help you thrive and innovate in today's economy.

Restore Group

Restore Digital are part of a group, consisting of 5 complementary divisions, providing a range of services. We provide paper digitisation. We set up automated workflows. We install cloud-based document management systems. We destroy your confidential papers. We provide long-term storage. We securely move you from one location to another. And recycle your old technology.

Underlying all these businesses is one key value: security. Whether it be:



BS certification



Storage security



GDPR and data protection policies



Independently audited processes



Transport security



DBS checked staff



Data protection officers - custodians of your policies



Auditable, file level trail from document collection

Security is at our very heart.



Records

Restore **Records Management**

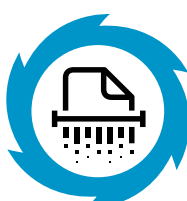
The largest UK owned Records Management company. Storing and managing business-critical documents, back-up tapes and heritage items, with a range of online management and retrieval options.



Digital

Restore **Digital**

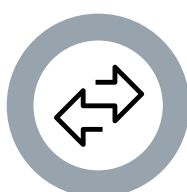
Digital transformation solutions, document scanning with cloud-based EDM systems, and streamlined data and workflows. Restore Digital ensures security and compliance with the highest industry standards.



Datashred

Restore **Datashred**

Are one of the leading providers of document destruction in the UK, with 12 secure shredding centres across the country, providing scale, efficiency and unrivalled value to customers.



Relocation

Restore **Relocation**

As the market leader in commercial relocation, we specialize in creating effective workspaces, as well as business and technology moves and storage for all sectors, focusing on customer led approaches.



Technology

Restore **Technology**

The complete set of services for information technology assets. From installation, relocation, resale and recycling, Restore Technology can optimise and manage the entire hardware journey.



Want to find out more?

Get in touch and we'll happily answer any of your questions:

info@restoredigital.co.uk

Join the digital transformation discussion on LinkedIn:

www.linkedin.com/company/restore-digital/

Twitter: [@RestoreDigital](https://twitter.com/RestoreDigital)

#RestoreAnswers

